

Lafayette Parish Waterworks District North

307 Rue Scholastique Road

Lafayette, Louisiana 70507

Thursday, May 18, 2023

at 5:30 p.m.

MINUTES OF REGULAR BOARD MEETING

COMMENCEMENT

Agenda Item No. 1: **Call to Order**

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of May 18, 2023, was called to Order by LPWDN President, Preston Bernard

Agenda Item No. 2: **Pledge of Allegiance**

Agenda Item No. 3: **Roll Call**

Members Present:

Preston Bernard, Paul Champagne, Bradley Racca, Terry Fabre, Robert Marceaux and Jared Richard

Members Absent:

Toby Domingue and Martin Mouton

Agenda Item No. 4: **Recognized Guest(s)**

Byron Guillory, Chief Admin. Officer/Legal Counsel
Bill Neef, Engineer (via telephone conference)
Mary S. Dwyer, Administrative Assistant/Minutes Clerk

* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting

Minutes of Regular Board Meeting

Thursday, May 18, 2023

Page 1 of 4

Agenda Item No. 5: **Adoption of Minutes of the Regular Board Meeting held on Thursday, April 20, 2023**

A Motion was offered by Robert Marceaux, seconded by Paul Champagne, to adopt the Minutes of the Regular Board Meeting held on Thursday, April 20, 2023. The Motion was unanimously approved.

Agenda Item No. 6: **Discussion of New Business**

None.

Agenda Item No. 7: **Discussion of Old Business**

None.

Agenda Item No. 8: **Policies and Procedure Committee**

None

Agenda Item No. 9: **Construction Committee**

None.

Agenda Item No. 10: **Review/Finance/Administrative Committee**

- (a) Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Jared Richard, seconded by Robert Marceaux to pay invoices for the month. The Motion was unanimously approved.

Agenda Item No. 11: **Legal Committee**

None.

* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting

Agenda Item No. 12: Bill Neef (Neef Engineering)

- (a) Neef provided the Board with a copy of the Operations Budget through April 2023 and outlined same for the Board.
- (b) Neef provided the Board with a copy of the CIP Budget through April 2023 and outlined same for the Board.
- (c) Neef recommended that the Board consider a Resolution authorizing the president to enter into a contract agreement with TESCO to provide additional plant monitoring equipment and related items as requested by the Chief Operator not to exceed \$7,500.00

A Motion was offered by Robert Marceaux, seconded by Terry Fabre authorizing the president to enter into a contract agreement with TESCO to provide additional plant monitoring equipment and related items as requested by the Chief Operator not to exceed \$7,500.00. The Motion was unanimously approved.

- (d) Neef informed the Board that he is waiting on additional information from TESCO regarding TESCO's proposal. Therefore, no action was taken on Agenda Item 12(d)

Agenda Item No. 13: Byron P. Guillory (Chief Administrative Officer / Legal Counsel)

- (a) Guillory recommended that the Board consider providing authority to Preston Bernard to execute the "Authorized Signature Form for the Water Sector Program"

A Motion was offered by Robert Marceaux, seconded by Paul Champagne granting authority to Preston President to execute the "Authorized Signature Form for the Water Sector Program".

- (b) Guillory recommended that the Board consider a Resolution finding that the proposed Waterline Extension Project consisting of an extension of LPWDN's water distribution line located on Landry Road at Facile Road eastward along Landry Rd. to the City of Scott territorial boundary located

* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting

at Landry Rd. is based upon a finding that said project is necessary and is needed for the continued use and benefit of the public and will meet and satisfy the needs of the public and, further, authorizing the acquisition of necessary property and/or servitudes and/or other property rights, including, if necessary, through the use of expropriation, to construct said project.

A Motion was offered by Robert Marceaux, seconded by Paul Champagne, approving a Resolution finding that the proposed Waterline Extension Project consisting of an extension of LPWDN's water distribution line located on Landry Road at Facile Road eastward along Landry Rd. to the City of Scott territorial boundary located at Landry Rd. is based upon a finding that said project is necessary and is needed for the continued use and benefit of the public and will meet and satisfy the needs of the public and, further, authorizing the acquisition of necessary property and/or servitudes and/or other property rights, including, if necessary, through the use of expropriation, to construct said project. The Motion was unanimously approved.

- (c) Guillory recommended that the Board consider renewing M&M Associates annual contract at the sum of \$2,500 per month with all other contract provisions remaining the same.

A Motion was offered by Jared Richard, seconded by Robert Marceaux, approving the renewal of M&M Associates annual contract at the sum of \$2,500 per month with all other contract provisions remaining the same. The Motion was unanimously approved.

There being no further business, President, Preston Bernard, declared that the Lafayette Parish Waterworks District North meeting of May 18, 2023, be adjourned.

* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of May 18, 2023.

s/ Paul Champagne

PAUL CHAMPAGNE
Secretary/Treasure

s/ Mary S. Dwyer

MARY S. DWYER
Administrative Assistant/Minutes Transcriber

* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting